

# **2021 Admission Guide for International Students Applying for English-taught Doctoral Degree Programs University of Chinese Academy of Social Sciences**

The University of the Chinese Academy of Social Sciences (UCASS) is affiliated with the Chinese Academy of Social Sciences, the premier academic organization and comprehensive research center of the People's Republic of China in the fields of philosophy and social sciences. Its predecessor, the Graduate School of the Chinese Academy of Social Sciences, is one of the earliest graduate schools in China. Proudly, UCASS operates and develops a most complete range of disciplines of humanities and social sciences in China, involving areas such as philosophy, economics, law, literature, history, management. UCASS has 16 first-tier disciplines at doctoral level and 17 first-tier disciplines at master's level, which are further divided into 115 doctoral degree programs, 120 master's degree programs, and 8 professional master's degree programs.

In 2020, UCASS and the Management Committee of Guangzhou Economic and Technological Development Zone of Guangzhou Municipality in Guangdong Province signed a cooperation agreement to jointly set up the Huangpu Institute for Advanced Study of UCASS (hereinafter referred to as the Huangpu Institute) in the China-Singapore Guangzhou Knowledge City. Focusing on the prominent disciplines of UCASS, the Huangpu Institute has drawn in a group of top experts from domestic and abroad, discipline leaders and outstanding scholars who are committed to nurturing high-level young talents. As an educating platform for international students, the Huangpu Institute will welcome the first cohort of international doctoral students for the English-taught Ph. D. programs in the autumn of 2021.

## **1. Type of Enrollment**

The doctoral degree programs in Economics, Law and Literature, are open for international applicants. All courses will be delivered in English at the Huangpu Institute, UCASS (in Guangzhou).

## **2. Enrollment Procedure**

The "Application-Assessment procedure" is adopted in the international student enrollment for doctoral programs.

## **3. Programs Available**

Please refer to the “2021 List of English-taught Doctoral Degree Programs for International Students, University of Chinese Academy of Social Sciences”.

#### **4. Application**

##### **(1) Application Period**

Application period starts from the announcement of this guide until June 30th, 2021.

##### **(2) Eligibilities**

Applicants who apply for the doctoral programs should meet the requirements below.

① Applicants must be non-Chinese citizens with a valid ordinary foreign passport. Regarding the applicants who fall under either of the two categories mentioned below are required to provide relevant documents and materials to prove their foreign nationality.

A. An applicant whose parents are both Chinese nationals and have both settled abroad, or one of whose parents is a Chinese national and has settled abroad, and who has acquired foreign nationality at birth, should hold valid foreign passports or official nationality proofs for at least four years, and submit an official record of residing abroad for at least 2 years in past four years before April 30th of the admission year (a residence duration abroad for at least 9 months in one year counts for one year, proved by the entry and exit seals);

B. Applicants who were born in Chinese mainland, Hong Kong, Macao or Taiwan but acquired foreign nationality due to immigration, should provide documents as required in Item A, and submit a Chinese Nationality Renunciation Certificate and a Household Registration Cancellation Certificate.

② Applicants should be in good health, meeting the physical examination requirements for Chinese visa and residential permit and being able to conduct normal activities of study and living in China;

③ Applicants should have a good command of English. Non-native English speakers should have a good score of the internet-based TOEFL iBT (100 points or above), IELTS (6.5 points or above) or GRE (315 points or above), or other proofs of sufficient English proficiency;

④ Applicants must have obtained a master's degree. If the master's degree was granted by a university outside Chinese mainland, the university should have been recognized by the Ministry of Education of China.

Applicants should also provide two recommendations from professors, associate professors, or professionals with equivalent academic credentials.

⑤ Applicants should have friendly attitude towards China, be well-conducted, abide by the laws of the Chinese government and the regulations of UCASS, and respect Chinese social customs.

### **(3)Application materials**

Applicants can download the application form and materials at:

<https://intl.ucass.edu.cn/lxskd.htm> or

[https://www.ucass.edu.cn/en/International/Study\\_with\\_Us.htm](https://www.ucass.edu.cn/en/International/Study_with_Us.htm).

Applicants should truthfully prepare and provide following materials as required.

### **①University of Chinese Academy of Social Sciences “International Student Application Form”**

### **② The Original or Notarized Certificate of the Highest Degree Written in Chinese or English**

The International Exchange and Cooperation Department will check the original degree certificate upon in-person registration. If the original degree certificate cannot be presented for review, the admission can be cancelled. Applicants currently studying in the final year of Master's Degree Program should provide official documents stating their anticipated graduation date for continent admission. Full admission is granted only after receipt of the official degree certificate or the notarized certificate.

### **③The Official Postgraduate Transcript**

It must be original or notarized document in Chinese or English.

### **④Two Original Recommendations in Chinese or English**

It is preferable to use the letterhead paper with the name of the employer which the recommender works for. The recommender's position or professional title and contact information should be included. The recommendations should be signed by the recommender.

### **⑤A Resume in English**

Applicants should list all study and professional experiences starting from higher education.

### **⑥Personal Statement in English**

Please describe professional aspirations, academic research achievements, research proposals, etc. in about 3, 000 words.

### **⑦Passport Photocopies**

The passport must remain valid in 3 months after registration. Passport photocopies should include the passport front cover, photo page, and visa pages (if any).

### **⑧Proof of English Proficiency**

Native English speakers are exempted from this requirement while Non-native English speakers need to present a good TOEFL, IELTS or GRE exam record or other proofs of sufficient English proficiency. The score of the internet-based TOEFL iBT should be 100 points or above, IELTS 6.5 points or above, GRE 315 points or above,

### **⑨Guarantee of Financial Support and Evidence of Financial Ability**

Submit the Guarantee of Financial Support (using the UCASS template) that details the occupation, telephone number and other valid contact information of the guarantor. Proofs of funds from the guarantor should be provided, such as an annual salary statement from an employer, bank deposit certificate or other official financial documents.

The bank deposit certificate should relate to a time deposit of an amount equivalent to no less than RMB 30,000 with a tenure ending no sooner than October 31st, 2021.

### **⑩Summary of Research Achievements**

Please provide menus of contents, abstracts of published or completed academic papers, and other original research achievements (if any).

### **11A Copy of Completed “Foreigner Physical Examination Form”**

The form should be filled in English. Applicants should take the examination item by item in accordance with the “Foreigner Physical Examination Form”. An incomplete form or a form without the applicant’s bust photo, a signature from the physician, a hospital’s official stamp or a seal stamped on the edges of all pages is invalid. The applicant should note that the examination results are valid only for 6 months and schedule the examination appropriately.

### **12Two Bust Photos**

Please provide two hardcopies and the digital file. The photo should be in color with a white background and 2inches by size.

Note:

- All application materials shall be in Chinese or English, and notarized Chinese or English translation shall be provided for texts in a language other than Chinese or English.

- If the submitted materials are notarized copies, they shall be original. Other copies shall not be accepted;

- UCASS reserves the right to require the applicant to submit relevant supporting materials.

## **(4) Submitting the Application Materials**

Applicants can send application materials by post. The date of the postmark should be no later than the application deadline.

The mailing address is:

International Exchange and Cooperation Department

University of Chinese Academy of Social Sciences

No.11 Changyu Street, Fangshan District, Beijing, 102488, China

Please mark the package with **“International Students Application Materials (English Program)”**.

While posting the hardcopies of application materials, applicants should also compress all digital copies into a .ZIP or .RAR file and submit it to [international@ucass.edu.cn](mailto:international@ucass.edu.cn). Please label the file as **"English program + applicant's name"**. Please do not combine all documents into one single PDF or Word file.

We will review and verify the application materials. The applicants should bear all consequences if any inconformity or misrepresentation is discovered in the materials. Application materials will not be returned once received.

#### **(5)Application Fee**

The application fee is RMB 580. Applications will not be processed if the documents are incomplete or application fee is not paid. Applicants should make payment by wire transfer after submitting the application materials (please do not put cash into the package of application materials). Application fee is only accepted in RMB. Please do not wire other currencies or send traveler's checks. Application fee is non-refundable. Please include the applicant's passport number and full name in English in the wire transfer.

#### **Remittance account information:**

Account: UNIVERSITY OF CHINESE ACADEMY OF SOCIAL SCIENCES

Deposit bank: INDUSTRIAL AND COMMERCIAL BANK OF CHINA, FANGSHAN BRANCH, LIANGXIANG SUB-BRANCH

Bank account number: 0200 0264 0920 0176 883

SWIFT code: ICBKCNBJBJM

## **5. Assessment and Admissions**

### **(1) Review of Eligibility**

All applications will be reviewed by UCASS International Exchange and Cooperation Department. If the applicants are eligible, Huangpu Institute will designate expert panels to evaluate the application materials and finalize the list of candidates entering the procedure of assessment. The applicant's previous university, major, academic level, moral character and development potential in the area of study will all be taken into consideration. Those who are not on the list will be disqualified from admission and subsequent enrollment.

### **(2) Sending out the Permit for Assessment Test**

The Permit for Assessment Test will be sent to eligible applicants via email. The time and arrangement of the assessment test will be notified separately. Please keep track of the updates of UCASS official website ([www.ucass.edu.cn/en](http://www.ucass.edu.cn/en)).

### **(3) Assessment Test**

The assessment test will be carried out in the form of interview.

Test subjects:

- ① English Proficiency and General Knowledge on China (Maximum Score:50 points);
- ② Comprehensive Academic Knowledge and Skill (Maximum Score: 100 points).

Applicants will make a presentation to the assessment expert panel of the Huangpu Institute in the test of Comprehensive Academic Knowledge and Skill. The presentation should focus on scientific research experiences and achievements, understandings and viewpoints regarding the area of study, and plans for future study and research.

### **(4) Admissions**

① Applicants who successfully past eligibility review in line with the national admissions regulations and achieved satisfactory scores in each subject of the assessment tests will be ranked according to their total scores, and the preliminary admission list will be determined based on the applicants 'rankings. The screening is conducted by the principles of “fully assessing ethic quality, academic knowledge and physical fitness, prioritizing excellence, and guaranteeing high quality”. This step is usually completed in June.

② UCASS Admission Letter, Visa Application for Study in China, and relevant materials will be posted to the student. No further notice will be made to those who are not admitted.

### **(5)Access to Information**

Admissions Guide, List of Programs, admissions updates and other relevant information will be released on the UCASS official website([www.ucass.edu.cn/en](http://www.ucass.edu.cn/en)).

### **6. Visa, Registration and Insurance**

Admitted international students will apply for a student visa at Chinese embassy or consulate with the UCASS Admission Letter, Visa Application for Study in China (original “JW202” form), and the Foreigner Physical Examination Form. Please keep the original admission letter and JW202 form for applying for residence permit after the entry of China.

Admitted students must go through the admission and registration procedures in strict accordance with the time and place specified in the admission letter. The original Foreigner Physical Examination Form and Blood Test Report will be checked by the Registrar. Those who can't register as required should get permission in advance.

The Ministry of Education of China stipulates that all international students must have a medical insurance throughout the period of their study in China. International students of UCASS are required to purchase the Comprehensive Medical Insurance for Foreigners staying in China on the day of registration. Students who do not purchase the insurance as required will not be allowed to register. The insurance premium is 800 RMB/year (please refer to [www.lxbx.net](http://www.lxbx.net)for details).

### **7. Length and Mode of Study**

The regular study period of the doctoral degree programs is four years, during which students study full-time in the Huangpu Institute. If students get to obtain all required credits ahead of schedule, meet the related regulations of the Huangpu Institute and pass the dissertation defense, they may be allowed to graduate one year earlier. Those who have completed 4 years of study but have not met the graduation requirements can apply for extension of study for up to 2 years.

### **8. Assistantships, Scholarship and Tuition**

(1) UCASS provides “Three Assistantships” as a source of stipend, which offers assistance to qualified students with spare time in exchange for their teaching, research and service efforts to the University.

(2) According to the relevant regulations, UCASS provides scholarships for international doctoral students who have good conduct and excellent academic performance.

### **(3) Tuition**

The admitted international doctoral students should pay a tuition fee of RMB 30,000 per academic year.

## **9. Accommodation**

The Huangpu Institute provides single-room accommodations for international students. To reserve a room, students should submit accommodation applications in advance. Room rent and miscellaneous fees are in line with the relevant UCASS standards of student accommodation fees.

## **10. Graduation and Degree Awarding**

Students who have fulfilled all the requirements stipulated in the cultivation plan, including having completed all the courses with good scores and passing the dissertation defense in English, are permitted to graduate. After being examined and approved by the UCASS Academic Degree Assessment Committee of the university, the corresponding academic degree will be conferred.

## **11. Other Matters**

1. Students can find detailed information on the Huangpu Institute, such as teaching curriculum, faculty, and cultivation plan, by contacting us through phone or email, which is listed in Article 12.

2. International students are not allowed to be enrolled in two or more universities at the same time in China.

3. Necessary adjustments to this guide may be made and publicized due to the unexpected changes of COVID-19 control and prevention policies and other essential factors in 2021.

## **12. Contact Information**

International Exchange and Cooperation Department, UCASS

Email: international@ucass.edu.cn

Tel: + 86-10-81360328

Office Hours: 9:00-11:00am, 2:00-4:00pm (Beijing Time)

University of Chinese Academy of Social Sciences

Date of Issue: April 12<sup>th</sup>, 2021